

TOWN OF OCEAN VIEW  
DELAWARE

July 11, 2023

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of  
July 6, 2023

**Maintenance & Operations**

Public Works began removing damaged sidewalk in the Hunters Run Community.

Public Works re-graded a drainage swale along Woodland Avenue, near Bella Via Way.

Public Works removed a tree from the center of the cul-de-sac on Canal Court. The tree was encroaching into the roadway prohibiting any vehicle with substantial length from traversing the cul-de-sac safely.

**Capital Improvement Projects**

Design of the final segment of sidewalk along Woodland Avenue (between Hudson Avenue and Daisey Avenue) continues. A public meeting will be held on Thursday, July 13<sup>th</sup> at 6:00p.m. at 32 West Avenue to discuss this project.

Design of the final phase of drainage improvements in Woodland Park continues.

Construction of the Hudson Avenue Pipe Culvert project is complete. Restoration of the roadway will take place once Sussex County completes the replacement of 400+/- feet of sewer pipe.

Construction of the Country Village Drainage Project is complete. The contractor is currently working on additional maintenance items in the community.

Design for the final phase of sidewalks along West Avenue, from Osprey Lane to the Assawoman Canal, continues.

**Code Enforcement**

We issued **six (6)** code violation notice for property maintenance issues, **five (5)** violations for failure to obtain a business license and/or building permit and sent **17** emails or violation letters to follow up on potential rental properties without a current rental license.

**Permits & Certificates of Occupancy (C.O.'s)**

Total building & sign permits issued in June: **16**

Total C.O.'s issued in June: **37**

**Business & Rental Licenses**

- Total Business & Rental Licenses issued for CY23: **1299**